

Notice for the 104th Statutory Board Meeting January 31, 2023 Max Life

Dear members of the Board,

Notice is hereby given that the 104th meeting of the Board of Directors of Max Life Insurance Company Limited, will be held on **Tuesday, January 31, 2023 at 1, South End, Rajesh Pilot Lane, Delhi – 110011 IST 12:45 hrs.** For those would be unable to attend the meeting in person, dial-in details for connecting through video conferencing will be shared closer to the date of the meeting.

The detailed agenda is enclosed herewith this mail and the supporting papers thereon shall be uploaded on the Diligent Portal. To the Board members who have so requested, the agenda and the supporting papers thereon shall be sent through an email.

The Members are requested to note that a session for the update on agency transformation by BCG is included in Day 2 of the Board programme. The revised Board programme is also enclosed for the reference of the members.

In terms of explanatory notes to Section 1.3.7 of SS-1 Secretarial Standards on meetings of the Board of Directors, the proof of sending agenda and notes on agenda and their delivery shall be maintained by the Company. You are therefore requested to confirm receipt of the agenda and notes of agenda by return e-mail to the undersigned only, for our information and records.

You are requested to kindly make it convenient to attend the meeting.

Thanking you,

Best Regards,
Anurag Chauhan

Executive Vice President - Head of Legal & Company Secretary
Max Life Insurance Company Limited
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